APPENDIX C

11SOLICITATION REQUIREMENTS REVIEW (SRR) REQUEST

Proposer requesting a Solicitation Requirements Review must submit this form to the County within the timeframe identified in the solicitation document.

Proposer Name:	Date of Request:
Solicitation Title: Parking Citation Processing Services	Solicitation No.: RFP 681-SH

A **Solicitation Requirements Review** is being requested because the Proposer asserts that they are being unfairly disadvantaged for the following reason(s): *(check all that apply)*

- ☐ Application of **Parking Citation Processing Services (PCPS) Requirements**
- ☐ Application of **Evaluation Criteria**
- ☐ Due to **unclear instructions**, the process may result in the County not receiving the best possible responses

For each area contested, Proposer must explain in detail the factual reasons for the requested review. [Attach supporting documentation and specify the underlying authority of the person or entity submitting a proposal (e.g., letterhead, business card, etc.)].

Request submitted by:

Name: _____ Title: _____

For County use only
Date SRR Request Received by County: Date Solicitation Released:
Reviewed by: