UNIVERSITY OF DELAWARE
Parking Services

How to Add or Delete a Vehicle

Step-by-step instructions for managing vehicles associated with your parking permit.

Step 1: Log in to the Parking Portal

1. Go to **https://sites.udel.edu/parking/** and click **MY PARKING ACCOUNT**.
2. From the top navigation bar, click **LOGIN**.
3. **Faculty / Staff / Students:** Click **AFFILIATED LOGIN**, then enter your UD credentials and 2FA code.
4. **Guests:** Click **GUEST LOGIN**, then enter your username and password.

Step 2: Open Your Active Permit

1. Scroll to the **Permits** section.
2. Click **VIEW YOUR PERMITS**.
3. Click your **active permit number**.

Step 3: Delete a Vehicle (if needed)

1. Scroll to the **Associated Vehicles** section.
2. Find the vehicle you want to remove.
3. Click **DELETE** next to that vehicle.
4. Click **OK** to confirm.

Step 4: Add a Vehicle

1. Scroll to the bottom of the page.
2. Click **ADD VEHICLES TO PERMIT**.
3. Click **ADD A NEW VEHICLE**.
4. Complete the form, then click **NEXT** to save.

Step 5: Log Out

1. Click your name in the top-right corner.
2. Click **LOGOUT**.
3. Close your browser window.

Need help?	Zoom Meeting ID: 302 831 1184 • Email: parking@udel.edu