



MIDDLE GEORGIA STATE UNIVERSITY
CHANGE/ADD MINOR FORM
Bachelors Degrees Only

The first step in adding or changing a minor is to **meet with an academic advisor in the desired discipline** in order to determine the appropriateness of the major and your eligibility for the minor. Please note:

- **Minors can only be added or changed if you are in a Bachelor's Degree Major**
- **Adding/Changing minors could delay graduation (Consult advisor)**
- **Adding/Changing minors could affect your financial aid award (Consult Office of Financial Aid)**
- **Requests for change of minor processed after the second week of classes in a semester will not become official until the the following semester**

Directions: (This form is designed to be completed electronically and submitted via email.)

Fill in the fields below, sign and date the form electronically. Next, secure the electronic signature of an advisor for ***the new minor*** by emailing them the form. The advisor for the new minor will sign the form electronically, make a copy for your advising file, and then email the form to **registrar@mga.edu** for processing.

Name:

Student ID:

Current Major/Degree:

New Minor (choose one):

Please indicate if you are: Adding a New Minor Changing a Minor Removing a Minor

Please choose a Minor:

Student's Signature

Date

Advisor's Signature (New Minor)

Date

*New advisor is responsible for delivering signed form to the Registrar.

Processed in Registrar's Office

Date