Tohoku International School

Admission Procedures & Fees

Admission Policy

Tohoku International School (TIS) is a community of learners preparing for life in an evolving global society. The school aims to provide a rigorous, international K-12 curriculum for students of all nations. English is the medium language of instruction. Applications are reviewed by the Principal and the Heads of Elementary and Secondary schools. This group will also make grade placement decisions. All final decisions regarding enrollment are at the discretion of the Principal.

Tohoku International School is a day school with no boarding facilities. Students must already have an appropriate status of residence to live in Japan and are expected to live with their parents or guardians. As the only fully accredited international school in the region, the school recognizes the need to ensure priority enrollment for non-Japanese nationals.

Admission Process

1. Campus Visit: Make a visit to TIS if it is possible. If not possible a digital visit will be organised. Candidates will learn a lot about TIS when they speak with our team and see the school in action.
2. Application for Admission (TIS accepts applications throughout the year): Applicants fill out the application for admission. The application form is available on the school's homepage. After that, the applicants will be asked to submit report cards from previous/current schools. Applicants are admitted throughout the year, and the starting time will be decided to best support applicants' smooth transition.
3. Decision on Admission (after steps 1 and 2 are complete): The school will conduct an Application Review. The TIS Leadership Team will discuss all documentation and determine if a placement offer can be made. This determination is based on the suitability of the candidate for the TIS educational programme and the availability of space within that programme. Applicants will receive a letter regarding their application status.
4. Entrance Interview and assessments (one month to one day before a student's first day in class): An in-person or online entrance interview will be conducted to ensure that the student's abilities and possible EAL support or Student Support needs are understood. This assessment is typically about an hour in duration and includes a reading, writing, speaking and mathematics component. The student will also meet with their Head of Section and the

Student Support Lead. During the admissions process, the school will discuss conditional admission with the family if the school identifies potential concerns that TIS may not be the most suitable environment for the student's academic growth and well-being. The conditional period may span one to two semesters, during which the student's progress will be closely monitored. Throughout this time, the school will maintain open communication with the family to determine the best course of action to support the student's success, which may include withdrawal from TIS if necessary.

Admission Criteria

1. Applicants must be capable of doing work at a high standard for their grade level.
2. There must be space in the applicable grade before admission.
3. All applicants must provide report cards and/or a transcript from their previous schools.
4. Equal criteria and consideration apply to all races, religions, cultures, and genders.
5. **Special Needs** cases are evaluated and accepted on the basis of available resources required to service the student.
6. Students with a record of behavior problems may be accepted on a provisional basis only (contract required) if they are deemed capable of succeeding at TIS without detriment to the school programs and/or other students.

English as an Additional Language (EAL)

1. All students will complete an admissions interview to determine their English and math proficiency levels. EAL support is available to students in Kindergarten up to and including Grade 10. **EAL services are unavailable to students applying for enrollment to Grade 11 or 12.**
2. Prospective English as Additional Language (EAL) students, especially at middle school and high school levels, must provide evidence of successful academic progress in their first language.
3. Middle and high school students who possess limited English proficiency will be considered individually in order to determine the probability of success in a college-preparatory English-immersion environment with limited English language support services.

Grade Placement Criteria

1. Students are placed primarily according to their age on September 1st of the current school year.
2. Extraordinary considerations can be taken into account in a placement decision, including:

    a. Incomplete school experiences
    b. Level of English ability
    c. Significant differences in child's maturity vis-a-vis their age-appropriate grade
    d. Completion of higher grades in another school

3. **Grade 1** is a critical year in a child's academic development. Students enrolling from a Non-English medium Kindergarten will be placed in their age appropriate grade if they display required English proficiency level. If students are placed in Kindergarten or repeat Grade 1 to

complete one full year of Grade 1 before progressing to later grades due to their English level, the timing of the transition to the age-appropriate class is at the discretion of the school.

4. **Entrance Testing** must be completed prior to entering class, so as to ensure correct placement.
5. Students are placed with regard to their assessed English ability and their ability to progress and complete high-quality academic work at their grade level.
6. All students must graduate before their 20th birthday.
7. Grade placement will be discussed with parents, however, final discretion of the school administration.

International Baccalaureate Diploma Programme Admission

From the 2021-2022 school year, Tohoku International School is authorized to offer the IB Diploma Programme (DP) to Grade 11-12. The DP is a rigorous academic program requiring the ability to communicate clearly in English. All Grade 11-12 students will be taking DP courses and can either complete the full Diploma Programme or selected certificates. While the completion of the full Diploma is generally encouraged, an individual plan for each student will be developed in consultation with the student, parents and DP Coordinator.

For students applying to TIS for Grades 11 or 12, students are required to submit English proficiency scores if their native language is not English. The minimum proficiency requirements are as follows:

TOEFL iBT:	70 or better
Eiken:	Pre 1 or better
CEFR:	B2 or better
IELTS:	6.0 or better
TOEIC:	800 or better

Wait List

Admission for enrollment is considered only when the completed application form has been received. Upon approval by the Head of School, the student will either be allocated a place for the year or placed on a Wait List. Students are allocated places in order of application. However, TIS reserves the right to allocate places at its discretion in special circumstances. Wait List candidates are placed as vacancies become available.

Photography

TIS reserves the right to use photographs and videos of school events in order to promote the school.

Enrollment Fee and Tuition Guidelines

1. TIS is committed to accepting any child who meets the admission requirements.
2. For a student entering TIS, the entrance fees and tuition are due on or before the day the student begins classes.
3. Enrollment and administrative fees are non-refundable and must be paid in full by the designated date.
4. Tuition, enrollment fee, administrative fee, and other fees paid to Tohoku International School must be deposited into the school's bank account.

   Bank Name: 77 Bank (Shichi Ju Shichi Bank) 七十七銀行
   Miyamachi Branch 宮町支店

   Account No.: Futsu (General) 普通 5404967

   Account Name: Tohoku International School Daihyo Hideki Otsuki
   東北インターナショナルスクール 代表 大槻 秀樹

   Tuition may be paid annually or monthly.
   (学費は一括払い、もしくは月払いが可能です)
   Monthly tuition payments are based on a 10-month school year (i.e. Payments are due monthly by the last day of the previous month, September through June).(月払いの場合は9月から6月までの10ケ月払い、前月末日までに翌月の授業料を振込)

   Based on the student's proficiency of English and grade level, **English as an Additional Language** (EAL) support program may be required with an additional EAL fee.

5. If you plan to withdraw your child, a notice of leaving school must be submitted to the office more than **three months** prior to departure. Refunds are made on a monthly basis only. Refunds based on a daily basis will not be granted.
6. No tuition refunds will be granted for absences.
7. Enrolled students who do not attend TIS for personal reasons shall continue to pay regular tuition to hold their place.
8. For returning students, please ask the TIS office for the re-enrollment fee.
9. Registrar fees for transcripts and records will be charged ¥300 per copy.
10. TIS reserves the right to hold a child out of class if payment is not made.

Tuition and Fees

Entrance Fee (for new students)

入学金	Entrance Fee	¥400,000
入学手続き料	Administrative Fee	¥15,000

- The Entrance Fee and Administrative Fee are non-refundable.
  For multiple-child families, please contact the TIS office

(入学金と手続き料は返金不可。兄弟姉妹同時入学の場合はオフィスに問い合わせてください)

Annual Tuition / Facility Fees

¥ / year

Kindergarten (Full day)		
学費(年間)	Tuition	800,000
施設費(年間)	Facility Fee	150,000
冷暖房費(年)	Heating/AC	40,000
学納金計(年)	Student sum / year	990,000
月割り (10ヶ月)	Monthly bill (10 months)	99,000

¥ / year

Grade 1-8		
学費(年間)	Tuition	1,150,000
施設費(年間)	Facility Fee	150,000
冷暖房費(年)	Heating/AC	40,000
学納金計(年)	Student sum / year	1,340,000
月割り (10ヶ月)	Monthly bill (10 months)	134,000

¥ / year

Grade 9-10		
学費(年間)	Tuition	1,350,000
施設費(年間)	Facility Fee	150,000
冷暖房費(年)	Heating/AC	40,000
学納金計(年)	Student sum / year	1,540,000
月割り (10ヶ月)	Monthly bill (10 months)	154,000

¥ / year

Grade 11-12		
学費(年間)	Tuition	1,400,000
施設費(年間)	Facility Fee	150,000
冷暖房費(年)	Heating/AC	40,000
DP教材費(年)	DP Text & Test fee	100,000
学納金計(年)	Student sum/year	1,690,000
月割り (10ヶ月)	Monthly bill (10 months)	169,000

- DP Exams and handling fees for G11-12 are ¥200,000 for 2 years.
  ¥100,000 each year, which can be split into monthly installments.
  (DPの試験諸費用は2年間で20万円。毎年10万円を10ヶ月分割払い可)

EAL Fees (English as an additional language)

¥/month (月額)

EAL levels		
レベル上級	Monitor level/month	4,000
レベル中級	Intermediate level/month	11,000
レベル初級	Intensive level /month	25,000

- The level is reviewed twice a year. (EAL生徒のレベルは年2回見直しされます)

School Bus Fees

¥/month（月額）

School Bus Routes		
仙台駅	~ Sendai Stn	7,000
八乙女	~ Yaotome	6,000
大観音	~ Daikannon	5,000
明石台	~ Akashidai	6,000
パークタウン	~ Izumi Parktown	6,000